

Catholic University School



Application Form: Supervised Study - 2019-2020

I would like my son _____ Class _____

Student's full name in block capitals

to participate in SUPERVISED STUDY sessions between 4pm and 6pm, from Monday 14th September 2020 to Friday 18th December 2020. He will attend on the following days: (*please tick*)

Monday	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>
Thursday	<input type="checkbox"/>
Friday	<input type="checkbox"/>

The cost for the full term is €160, as outlined in Mr Doyle's letter (attached). **Please note, payment for the term should be made via the school website on:**

<https://cus.ie/epayments/supervised-study/supervised-study-2020-21/>

NAME : _____ (*Parent/Guardian – block caps*)

ADDRESS _____

EMAIL _____

In order to minimise disruption to study we would ask that students do not leave before 6pm but, if they must do so on an occasional basis, we would prefer that they leave at the break (5pm).

We would ask you to go through the Student Guidelines on the following page with your son and to sign below your agreement that he will respect these guidelines.

Parent/Guardian Signature _____

Student Signature _____

Supervised Study

4 pm to 6 pm

Guidelines for Students

Supervised study offers students a structured environment for completing homework and on-going study. For this to be effective, the following rules will be applied:

1. Supervised study starts at 4 pm sharp. Students are expected to arrive on time and **in full school uniform** for study. If a student arrives late, this will be noted and the year head informed. Students will not be allowed entry after 4.00 p.m. without a valid reason. If a pattern of lateness develops, the student will be issued with a formal warning and parents will be informed.
2. If a student must leave early he is asked to have a permission note from his parent/guardian.

During study

It is important for all students attending study that distractions are kept to a minimum. For this reason, students are asked to observe the following guidelines:

3. Students should use the time before study and during the break to have something to eat. Students are not allowed to eat during study.
4. Students may drink water, but energy drinks are not allowed.
5. Students are not allowed to wear headphones or use mobile phones.
6. Students are expected to have all the materials they require (books, notes, materials etc.) and they should not interrupt other students.

At the end of study:

Students will be required to clean down their desks and chairs before leaving study, in line with the school's Covid protocols.

Breaks: Students are allowed a ten minute break after one hour.

Important: *The full cooperation of students is expected during study. Any student who does not observe the above guidelines will be asked to leave the study hall and parents will be contacted.*

11/09/2020

Re: Supervised study for 6th year

Dear Parents,

I hope that you are all keeping well. I would like to thank the 6th years for their cooperation over the last few days in what have been challenging circumstances.

I want to inform you that supervised study will begin for 6th year on Monday 14th September. It will be held in rooms 14 and 15, which are in the 6th year zone of the school and will start at 4.00 p.m. This will give students the chance to get something eat when school ends. For the moment, we will run study for two hours each evening (excluding Wednesday). We will review this after mid-term with a view to extending study to three hours.

After school study is voluntary, but we want to provide the facility for those students who wish to avail of the opportunity to have a structured environment to do homework and revision. A roll will be taken each evening to keep a record of students attending and ensure contact tracing.

Because we don't have use of the assembly hall at the moment, we will have to have two rooms to accommodate the numbers interested. To cover the cost of opening a second room, we will have to levy a charge of €160 per student from September to Christmas. This covers around fifty-six two hour session or around one hundred and twelve hours of study, which will help students achieve a good foundation coming up to the Leaving Certificate exams. We will review this figure for the period January to the end of May.

As per our Covid protocols, we will keep all situations under review given the current situation we are in. If you have any questions please don't hesitate to email me.

Once again, may I wish you well and stay safe.

Yours faithfully,

John Doyle (Year Head)